

REQUEST FOR AN ADVANCE PAYMENT OF GI BILL BENEFITS

PLEASE READ THIS ENTIRE FORM. IT CONTAINS IMPORTANT INFORMATION REGARDING YOUR REQUEST FOR AN ADVANCE PAYMENT OF GI BILL BENEFITS AS WELL AS WHEN YOU WILL RECEIVE SUBSEQUENT PAYMENTS

Students planning to enroll at least half-time and requesting benefits for the first time or who have not had benefits for at least one full term are eligible to request Advance Pay. **Requesting an advance is not a guarantee that the VA will honor the request or that the check will arrive by the first day of the term.** Whether or not your advance payment is received, you should be prepared to pay all of your outstanding tuition and fee amounts.

VA issues the advance for the month **or portion of month** in which the term begins, plus the following month (the first two months). The advance pay check is sent **to the school** no more than thirty days prior to the first day of the term. Subsequent payments are deposited directly into the student's account or mailed to the student's address of record. **ADVANCE PAYMENT WILL ONLY BE REQUESTED FOR THOSE STUDENTS WHO CAN PERSONALLY COME TO CHEMEKETA COMMUNITY COLLEGE SALEM CAMPUS TO PICK UP AND SIGN FOR RECEIPT OF THE ADVANCE PAYMENT CHECK. ADVANCE BENEFIT CHECKS WILL NOT BE SENT OR FORWARDED TO OTHER CHEMEKETA CAMPUSES.**

Chemeketa Veteran Services notifies the student when their advance benefit payment has arrived by sending an e-mail to the student's Chemeketa e-mail account. The check is held in the Business Office to be released when the student is ready to process payment for the term. If the check has not been claimed and tuition paid by the end of the second week of the term, the advance pay check will be returned to Treasury and VA benefits for that term will be automatically terminated.

SUMMER TERM - The advance payment will pay from the date the term begins in June through the end of July. The payment for August will be received in **late August/early September**. Summer term advance benefit requests should be submitted no later than the 4th week of the preceding spring term.

FALL TERM – The advance payment will pay from the date the term begins in September through the end of October. The check for November will be received in **late November/early December**. Fall term advance benefit requests should be submitted no later than the 5th week of the preceding summer term.

WINTER TERM – The advance payment will pay from the date the term begins through the end of February. The payment for March will be received in **late March/early April**. Winter term advance benefit requests should be submitted no later than the 4th week of the preceding fall term.

SPRING TERM - The advance payment will be from the date the term begins through the end of May. The payment for June will be received in late June/early July. Spring term advance benefit requests should be submitted no later than the 4th week of the preceding winter term.

I am requesting advance payment of veteran education benefits for _____ term 20____
Indicate term

I have read this entire form and understand that it is my responsibility to register and maintain satisfactory progress or I will incur an overpayment of benefits. I also acknowledge that I understand that after I receive my advance benefit payment, the next benefit payment I receive will be for the third month of the term.

Student signature

Date submitted