

November 22, 2023

Blue Spruce Builders, Incorporated  
Attn: Richard A. Moore, President  
4600 Perrydale RD  
Dallas, OR 97338

Notice to Proceed: Contract #10744000

Pursuant to this Notice to Proceed you are to commence work on the above-referenced Contract, effective as of the date of this Notice to Proceed, and to perform the Work as stated below:

Supply all things and to perform all Work required to perform the services as described in the Contract Documents and the Solicitation Document, Invitation to Bid 2310 Woodburn Fire Doors.

Substantial Completion and Final Completion shall be achieved by dates to be determined and agreed upon by the parties.

Dated this 22<sup>nd</sup> Day of November, 2023.

Sincerely,



P. Kevin Walther, CPPB  
Procurement Management Analyst  
Office: 503.365.4794, Cell: 503.385.6652  
kevin.walther@chemeketa.edu

Copy: Rory Alvarez, Director of Capital Projects & Facilities