

## DEQ Installer and/or Maintenance Provider Recertification Checklist

Here's what you need to do for recertification:

1. Select classes from the Oregon Environmental Services Advisory Council OESAC page making sure to select courses that are approved for "OnSite".  
[www.oesac.org/courses](http://www.oesac.org/courses)
2. After you complete all trainings (1.8 CEUs = 18 hours), make photocopies of the *Class Completion Certificates* provided by the course providers within OESAC.  
***\*\*Make sure that you have at least 18 hours total and all courses are on the OESAC List as approved for ONSITE.***
3. Send copies of the class completion certificates and the bottom of this form with a \$60 administrative fee payable to:

CCBI  
Attn: DEQ Program  
626 High St NE, Suite 210 OR  
Salem OR 97301

Fax CEUs to 503-581-6017 or email to  
[ccbi@chemeketa.edu](mailto:ccbi@chemeketa.edu)  
We will call you for payment  
information

**\*Only OESAC approved courses for your certification will count toward your 18 continuing education hours (1.8 CEUs).**

**\*\*If you have not kept your course completion certificates, you must contact the training provider for another copy of your certificate. The vendors are required by OESAC to keep that information.**

DETACH HERE \_\_\_\_\_



### DEQ Installer and/or Maintenance Provider Recertification

**Full Name:**

**Company Name:**

**Company Address:**

**Company Phone:**

**Mobile Phone:**

**Email Address:**

**Installer and/or Maintenance Provider # (*not the same as DEQ License*): \_\_\_\_\_**

Please return this form with photo copies of your CEUs and payment of \$60.00 per DEQ certification. Do not submit sooner than 6 months prior to certification's expiration date.